

Annual Business Maintenance Plan

- Listed as Registered Agent on North Carolina Secretary of State (“SOS”) Formation Paperwork
 - Sign for service of process on behalf of the business
 - Sort all correspondence received on behalf of the business, discarding scam and junk mail, and scanning (or mailing) all important correspondence to client.
- Complete and submit Annual Report to the North Carolina SOS
- Provide form annual meeting minutes and resolution(s) if needed
- Complete and submit additional filings with the North Carolina SOS at request of client at no charge (SOS filing fees not included)
- Complete and submit certificates of assumed names (recording fees not included)
- Assistance with annual privilege license (taxes and fees not included)
- Unlimited notary services in our office at no charge
- Ten Percent (10%) discount off any other legal services
- Quarterly telephone reviews

Price: \$1,000.00 / yr

VIB (Very Important Business) Package

All of the above, but instead of quarterly telephone reviews, you get unlimited access to an attorney and 20% off any other legal services.

Price: \$5,000.00 / yr